



IUM

GLOBAL HUB FOR MANAGEMENT SCIENCE
AND INFORMATION TECHNOLOGY
Windhoek - Namibia

ACADEMIC CALENDAR – 2017

First Semester 2017:

JANUARY

10-Jan	Admin Staff, Deans and Heads of Department Resume
11-Jan	Academic Staff Resume
12-Jan	Staff Registration Training (Acad. and Admin. Staff)
13-Jan	New academic staff orientation
13-31 Jan	Registration – Semester 1/January Intake: Normal
16-27 Jan	Exams – Supplementary/Late Final
25-Jan	Executive Committee Meeting

FEBRUARY

1-Feb	Academic Year Starts
1-Feb	Teaching starts – Semester 1
1-Feb	Late Registration Starts
1-7 Feb	New Student Orientation
1-7 Feb	Faculties' Meetings
8-Feb	Official opening of Academic Year - all students
9-Feb	Academic Staff Training and Development
10-Feb	Admin Staff Meetings
16-Feb	Academic Staff Meeting
20 Feb – 3 Mar	Academic and Research Committee and other Senate Committees
22 Feb	Executive Committee Meeting
23-Feb	Academic Staff Training and Development
28-Feb	Deans confirmation of Examiners to Registrar

MARCH

20 Feb – 3 Mar	Academic and Research Committee and other Senate Committees
1-Mar	First Prayer Day
2-Mar	Academic Staff Meeting
6-Mar	Lecturers Submission of final CA1 marks – Sem 1
6-10-Mar	SRC Windhoek Visits to Campuses
9-Mar	Academic Staff Training and Development
10-Mar	Admin Staff Meetings
13-Mar	Public lecture Semester 1 - 10:00 for all day students, 17.30 for evening students
15- Mar	First General Student Assembly
16-Mar	Academic Staff Meeting
17-Mar	Senate Meeting
21-Mar	Public Holiday: Independence Day
23-Mar	Fun Day – Vice Chancellor's Cup
23 Mar	Academic Staff Training and Development

29-Mar	Executive Committee Meeting
30-Mar	Academic Staff Meeting
31-Mar	Submission of draft Exam papers and memoranda to Heads of Department – Sem 1
31-Mar	Executive Committee Meeting
31-Mar	Governing Council Meeting
31-Mar	Face of IUM- event for 1st year Windhoek students

APRIL

3 Apr	CA2 marks submitted by lectures
6 Apr	Academic Staff Training and Development
10-13 April	Mid Semester Break
14 April	Public Holiday: Good Friday
17 April	Public Holiday: Easter Monday
20 Apr	Academic Staff Meeting
21 Apr	Admin Staff Meeting
21 Apr	Final Research Project Submission For Graduation
24-28 Apr	SRC Donation Week and Cleaning Campaign
24 – 28 Apr	Faculty Board Meetings
26 Apr	Executive Committee Meeting
27 Apr	Academic Staff Training and Development
28 Apr	Submission of internally moderated Exam Papers and Memorandums to Chief Exams Officer

MAY

1-May	Public Holiday: Workers Day
2-May	SRC and Societies Fundraising Day
4-May	Public Holiday: Cassinga Day
8-May	CA3 marks submitted by lecturers
8-May	Complete Semester 1 CA marks calculated and shared with students for final checks
15-May	Semester 1 CA marks finalised – no further changes
12-May	Draft Research Project /Thesis Proposals Submitted
16-May	Second General Student Assembly - 2017
19-May	Admin Staff Meetings
19-May	Research Day for Faculties and Campuses
24-May	Teaching ends – semester 1
25-May	Public Holiday: Africa & Ascension Day
26-May	Revision Day Semester 1
29 May - 15 Jun	Final Exams – End of Semester 1
31 May	Executive Committee Meeting

JUNE

29 May-15 Jun	Final Exams – End of Semester 1
16 Jun-14 Jul	Mid-Year Break
28-Jun	Executive Committee Meeting



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ACADEMIC CALENDAR (Cont.) – 2017

Second Semester 2017:

JULY

7-Jul	New Academic Staff Orientation
10-21 Jul	Exams – Supplementary/Late Final
10-Jul	Teaching starts – semester 2
11-Jul	Student Careers Symposium (evening)
13-Jul	Academic Staff Meeting
19-Jul	Third General Student Assembly
20 Jul	Academic Staff Training and Development
21-Jul	Admin Staff Meeting
24-28 Jul	Faculty Board Meetings
26-Jul	Executive Committee Meeting
27-Jul	Academic Staff Meeting
31 Jul - 11 Aug	Academic and Research Committee and other Senate Committees

AUGUST

31 Jul - 11 Aug	Academic and Research Committee and other Senate Committees
3-Aug	Academic Staff Training and Development
31-Jul -4 Aug	Cultural Week (afternoons only)
4-Aug	Mr and Miss IUM
10-Aug	Academic Staff Meeting
11-Aug	Public lecture Semester 2 - 10:00 for all day students, 17.30 for evening students
14-Aug	Lecturers Submission of CA1/4 marks – Sem 2
15-Aug	Second Prayer Day
17-Aug	Academic Staff Training and Development
18-Aug	Admin Staff Meetings
18-Aug	Senate Meeting
24-Aug	Academic Staff Meeting
26-Aug	Public Holiday: Heroes Day
30-Aug	Executive Committee Meeting
31-Aug	Academic Staff Training and Development

SEPTEMBER

1 Sep	Applications for 2018 Entry Start
1 Sep	Governing Council Meeting
4 - 8-Sep	Mid Semester Break – Semester 2
7 Sep	University Research Day
11-Sep	CA 2 / 5 marks submitted by Lecturers
14 Sep	Academic Staff Meeting
15-Sep	Admin Staff Meetings
18-Sep	Submission of draft Exam Papers and Memoranda to Heads of Department – Sem 2

18-29 Sep	Academic and Research Committee and other Senate Committees
21-Sep	Academic Staff Training and Development
27-Sep	Executive Committee Meeting
28-Sep	Academic Staff Meeting
29-Sep	IUM Graduation

OCTOBER

02-Oct	Submission of internally moderated Exam Papers and Memoranda to Chief Exams Officer – Sem 2
5-Oct	Academic Staff Training and Development
2– 6 Oct	2018 Election Campaign Week
9 – 10 Oct	2018 Student Elections
12 -Oct	Academic Staff Meeting
13-Oct	Final Research Project Proposal Submission
16-Oct	CA 3 / 6 submitted by lecturers
16-Oct	Complete Semester 2/2017 CA Marks calculated and shared with students for final checks
19 Oct	Academic Staff Training and Development
20-Oct	Admin Staff Meeting
20-Oct	Senate Meeting
23-Oct	Semester 2 CA Marks Finalised– No further changes
23-27 Oct	Faculty Board Meetings
24-Oct	Official 2018 SRC Handover Ceremony
25-Oct	Executive Committee Meeting
26 Oct	Academic Staff Meeting
27-Oct	Governing Council Meeting

NOVEMBER

2-Nov	Teaching Ends – Semester 2
3-Nov	Revision Day
4 Nov	Mature Entry Examinations
6 - 24 Nov	Semester 2 Exams
17-Nov	Admin Staff Meeting
29-Nov	Executive Committee Meeting
30-Nov	Applications for 2018 Entry Close

DECEMBER

8-Dec	Academic Year Ends
8-Dec	Staff Duties Officially End