



You can choose the convenient way to pay your account.

1. Direct Deposit

Our Bank details are as follows

Bank Name : **Bank Windhoek**
 Beneficiary Name : **IUM-Book Fund**
 Branch Name : **Kudu Branch, Windhoek**
 Branch Code : **482172**
 Account Number : **3000338051**

NB: Please ensure that the student Name/Number is clearly indicated on the deposit slip and a copy must be provided or Faxed to (061) 257908.

2. Stop Order

Kindly arrange with the bank for this facility, a copy of signed document must be forwarded to the university

3. Cheque Or Postal Money Order

Only guaranteed cheques are acceptable. N\$ 100.00 will be charged for all **Unpaid Cheques**

4. Cash

NB: a Penalty of 12.5% will be charged on late payments as from the **3rd of every month**

For more information, please contact our Finance department



The following are some of Universities/ Institutions that are affiliated to IUM:

- Asia e University, Malaysia
- Association of Business Executives (UK)
- Hunan Normal University, China
- Indira Gandhi Open University, India
- Share World Open University, Malawi
- University of Technology, Jamaica
- Uyo University of Nigeria
- Mount Kenya University, Kenya

For further Information and Application Forms

Contact Us at:

<p>Dorado Campus 21-31 Hercules Street Dorado Park, Ext 1 Private Bag 14005 Bachbrecht Tel: 061-4336000 Fax: 061-4336152 E-mail: ium@ium.edu.na</p>	<p>Windhoek City Branch 59 Bahnhof St Private Bag 14005 Bachbrecht Tel: 245150/84 Fax: 061-248112 E-mail: ium@ium.edu.na</p>
<p>Nkurenkuru Campus Near Nkurenkuru Service Station, Kavango West PO Box 6038, Nkurenkuru Tel: 066-264957 E-mail: admin.nku.ium.edu.na</p>	<p>Walvis Bay Campus Social Security Building P.O. Box 346, Walvis Bay Tel: 064-206647 Fax: 064-206647 E-mail: adm.wbay@ium.edu.na</p>
<p>Swakopmund Campus Haus Merresruh Complex P.O. Box 3303, Vineta Tel: 064-400106 Fax: 064-400106 E-mail: adm.swk@ium.edu.na</p>	<p>Ongwediva Campus Opposite Mweshipandeka Secondary School P.O. Box 2775, Oshakati Tel: 065-230145/230149 Fax: 065-230159 E-mail: adm.ong@ium.edu.na</p>

Make IUM Your Number 1 Choice



THE INTERNATIONAL UNIVERSITY OF MANAGEMENT
 Windhoek - Namibia

Global hub for Management Science and Information Technology

FIRST PRIVATE UNIVERSITY IN NAMIBIA
IUM the largest private training provider in Namibia

Fully Accredited by Namibia Qualifications Authority, NQA
 Registered with the National Council for Higher Education (NCHE)
 Qualifications registered on the National Qualification Framework, NQF

We offer our own qualifications at the following levels:

Certificate, Higher Certificate, Diploma, Bachelor's Honours Degrees, Masters and other Post Graduate Diplomas and PhDs offered jointly with other reputable universities.

Below are fields in which we train:

- Business Administration
- Finance Management
- HIV & AIDS Management
- Human Resources Management
- Business Information Systems
- Marketing Management
- Education Leadership, Management and Policy
- Public Policy and Management
- Small Business Management
- Nursing
- Travel, Tourism and Hospitality Management
- Digital Communication Technology
- English courses
- Executive Diploma in Secretarial Studies
- International Computer Driving Licence (ICDL)

In addition, we also offer Computer short term training and tailor made programmes in Management.



REQUIREMENTS FOR ADMISSION

- Hold NSSC (Higher Grade) in four subjects with 1-4 points
OR
- Hold a Grade 12 senior certificate NSSC (Ordinary) with a minimum of C symbol in English Language, a pass in Mathematics and a C symbol in three subjects totaling twenty five points or more
OR
- Enter through flexible learning path-mature age/ prior learning see below for details.
OR
- The equivalent of any of the above as determined by Senate.

MATURE AGE ENTRY REQUIREMENTS

To be eligible for admission to the mature entry Undergraduate Programme (MEP) an applicant must meet the following requirements:

- Must be 25 years of age and in possession of at least Junior School Certificate (Pass in Grade 10),
- Must be 25 years of age and have minimum of 3 years work experience in a relevant field.
- Must sit an entrance examination, details to be provided on application.

APPLICATIONS

The following documents and/or attachments must included with applications:

- Two copies of grade 12 (Grade 10 for mature entry)
- Copy of Birth Certificate, ID or Passport
- One Passport size photo
- Reference letter from the employer indicating years of work experience and responsibilities.

REGISTRATION REQUIREMENTS CHECK LIST

- Ø X 1 Complete filled in application form
- Ø X 2 Copies of Grade 12 Certificate (Grade 10 for mature age entry)
- Ø X 1 Copy of Birth Certificate, ID or Passport
- Ø X 1 Passport Photo
- Ø Reference letter from your employer indicating years of work experience (for those who are working)
- Ø NQA evaluation letter for non IUM qualification both local and foreign
- Ø An undergraduate academic application fee for of N\$120.00, or the late fee of N\$150.00, for postgraduates an application fee of N\$300.00, or late fee of N\$350.00. Please note that the application fee is not refundable under any circumstances.
- Ø A non-refundable registration fee of N\$900.00 (Additional N\$100 for late registration).

Please Note:

- All Copies Must be certified
- Foreign students must have their qualifications evaluated by the Namibia Qualification Authority (NQA) and Ministry of Education.

For Foreign Students

- Ø All foreign students not taught in English must sit an English assessment exam during registration to confirm any conditions of entry.
- Ø All foreign students must have a valid entry or study visa when they register.
- Ø Non SADC Students will be required to pay an additional N\$ 1,000.00 towards deposit.
- Ø SADC students are not required to pay additional fees
- Ø All foreign students must make prior arrangements with management to guarantee the payment of their fees.

ACCREDITATION OF PRIOR LEARNING

A written request must accompany a full application submitted well in advance with, where applicable,

- certified copies of the qualification,
- a transcript and syllabus covering the study,
- NQA evaluation letter
- Reference letter from the employer indicating position, years of work experience and responsibilities.

IUM Admission Scale

POINT S	NSSC (HIGHER)	NSSC (O)	HG	SC	ANGO-LAN	“A” LEVELS
10	1		A			A
9	2		B			B
8	3	A*	C			C
7	4	A	D	A	18-20	D
6		B	E	B	16-17	E
5		C	F	C	14-15	
4		D	G	D	12-13	
3		E		E	10-11	
2		F		F	08-09	
1		G		G	06-07	

FEES AND PAYMENT GUIDE

Mode of payment is either in full prior to commencement of Classes or as per terms detailed in the fee structure.

Deposit is payable prior to commencement of classes.

Additional Fees

Facility Fees: N\$ 450.00

Student Fund: N\$ 100.00

Student Card: N\$ 150.00

TOTAL N\$ 700.00

NB: Supplementary examination fee N\$375.00 per paper.

FEES SUBJECT TO CHANGE WITHOUT PRIOR NOTICE