GENERAL INFORMATION
FOR
PROSPECTIVE STUDENTS
2023

A NAMIBIAN UNIVERSITY DEDICATED TO ITS PEOPLE’S FUTURE
DOCTORAL PROGRAMMES
MASTERS DEGREE PROGRAMMES
MASTERS DIPLOMA PROGRAMMES
BACHELOR’S DEGREES PROGRAMMES
HONOURS DEGREE PROGRAMMES
DIPLOMA PROGRAMMES
CERTIFICATES PROGRAMS/COURSES

WWW.IUM.EDU.NA
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WHY STUDY AT IUM

ACCREDITATION
IUM is a fully Namibia Qualifications Authority (NQA) accredited University. IUM is fully registered by the National Council for Higher Education (NCHE).

WELL-ARTICULATED PROGRAMMES
IUM offers marketable and development-oriented programmes ranging from Certificates, Diplomas, Bachelor Honours, Masters degrees and Doctoral degrees.

IUM ENTREPRENEURSHIP DRIVEN COURSE
IUM students take entrepreneurship as a subsidiary subject besides other programmes to develop skills to make them Job Creators and not Job Seekers.

AFFORDABLE TUITION FEES
IUM’s tuition fees are affordable.

QUALIFIED AND EXPERIENCED ACADEMIC STAFF
IUM has a team of well qualified and experienced academic staff.

FINANCIAL ASSISTANCE
Namibia Student Financial Assistance Fund (NSFAF) provides financial assistance to qualified IUM students.

SAFE AND CONVENIENT AND ACCOMMODATION
IUM offers accommodation facilities at Dorado Main Campus for female students.

STUDY FACILITIES AND MATERIALS
The campus libraries are equipped with study materials and a variety of books. Also computers are accessible to IUM students to assist them in their studies.

FREE INTERNET
Free Wifi at all IUM Campuses to ensure internet access is available to students.

IUM’S SOCIAL ENGAGEMENT ACTIVITIES
Education at IUM is balanced with well-planned community engagement activities, social events and student societies.

GENERAL REGULATIONS

APPLICATION AND REGISTRATION PROCEDURES

- Application forms are available at all IUM Campuses as well as on the IUM Website www.ium.edu.na.
- Normal application period starts in July and ends in October yearly. Late application period starts from the 1st – 30th November.
- All students [Non-degree, Undergraduate, Postgraduate, and Research] must register each year in January/February.
- Postgraduate Research Students shall be supervised ONLY if they are registered.
UNDERGRADUATE ADMISSION REQUIREMENTS

- Admission to Stand Alone Programmes requires 20 points in the best 5 subjects with a D symbol in English at NSSCO/H level or equivalent.
- Admissions to Diploma in Education (Pre and Junior) requires NSSCO/H or equivalent with a minimum of 23 points in the best five subjects (including a minimum D symbol in English and any Namibian Language) on the IUM’s evaluation scale.
- Admission to Bachelor Degrees and Integrated Bachelor Honours Degrees Program requires 25 points in the best 5 subjects with a D symbol in English at NSSCO/H or equivalent.
- Admission to Master Degree Programmes requires a Bachelor Honours at NQF Level 8 or equivalent.
- Admission to Doctoral (PhD) Programmes requires a Master Degree NQF level 9 or equivalent.
- Admission to other IUM Programmes and detailed Programme Specific Admission Requirements are in the Prospects available on the website.

(visit IUM website www.ium.edu.na)

MATURE AGE ENTRY REGISTRATION

- Must be 25 years old or over in the year in which admission is sought
- Three years relevant working experience
- Must have a passed grade 10 Certificate

NB: Besides that prospective applicants should pass the entry Aptitude Test of IUM

Please Note:

- Non – Namibian qualifications must be evaluated by the Namibia Qualifications Authority (NQA).
- Applicants seeking exemptions for prior studies should apply as early as possible.
- All copies submitted with application forms must be certified.
## IUM ADMISSION EVALUATION SCALE

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<th>POINTS</th>
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<th>NSSCH / HIGCSE</th>
<th>NSSCO / IGCSE</th>
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NSSCAS: Namibia Senior Secondary Certificate Advanced Subsidiary Level
NSSCH: Namibia Senior Secondary Certificate Higher Level
NSSCO: Namibia Senior Secondary Certificate Ordinary Level
HIGCSE: Higher International General Certificate of Secondary Education
IGCSE: International General Certificate of Secondary Education
SC-HG: Senior Certificate - Higher Grade (SA)
SC-SG: Senior Certificate - Standard Grade (SA)
HSEC-GED: High School Equivalency Credential – General Educational Development
(Applicant must have at least another subject from another certificate to make up 5 subjects)
The faculty of Business Administration offers the following qualifications:

**CERTIFICATES**

Certificate In Business Administration (NQF Level 5)
Certificate In Finance Management (NQF Level 5)

Admission /Entry Requirements:
- NSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

Qualification Duration:
Minimum: 1 Year - Maximum: 2 Years
Full-time/Part-time Mode

**DIPLOMAS**

Diploma In Business Administration (NQF Level 6)

Admission /Entry Requirements:
A Certificate of Administration in Business Administration NQF level 5 or equivalent.

Diploma In Finance Management (NQF Level 6)

Admission /Entry Requirements:
Certificate in Finance Management NQF Level 5 and /or equivalent

Qualification Duration:
Minimum: 2 Years - Maximum: 4 Years
Full-time/Part-time Mode

**DEGREES**

Bachelor Of Economics (NQF Level 7)
Bachelor Of Economics (Hons) (NQF Level 8)
Bachelor Of Business Administration (NQF Level 7)
Bachelor Of Business Administration Hons (NQF Level 8)
Bachelor Of Finance Management (NQF Level 7)
Bachelor Of Finance Management Hons. (NQF Level 8)
ADMISSION /ENTRY REQUIREMENTS:

BACHELORS

- NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- For Bachelor of Economics Degree Applicants with less than a “C” in mathematics would be required to offer a non-credit bearing bridging course in mathematics.
- A recognised qualification at NQF level 6 or equivalent.
- Mature age entry for Bachelor of Business Administration NQF Level 7 and Bachelor of Finance Management NQF Level 7) provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

HONOURS

- To be registered for this qualification, candidates must at least have a bachelor’s degree at NQF Level 7 or equivalent.
- To be registered for the Honours in Economics, candidates must have a bachelor’s degree in Economics at NQF Level 7 or equivalent.

QUALIFICATION DURATION:

BACHELOR DEGREES
Minimum: 3 Years - Maximum: 4 Years
Full-time/Part-time Mode

BACHELORS HONOURS DEGREE
Minimum: 1 Years - Maximum: 2 Years
Full-time/Part-time Mode

BACHELOR OF ACCOUNTING HONS (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:

- NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 6 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 4 Years - Maximum: 6 Years
Full-time/Part-time Mode
POSTGRADUATE
POSTGRADUATE DIPLOMA IN FINANCE MANAGEMENT (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
Admission to this qualification is restricted to categories 1 and 2 criteria for the Post Graduate Diploma in Finance Management (PGDFM).

CATEGORY 1: IUM APPLICANTS
Must have completed higher diploma plus two years relevant work experience and/or bachelor honours degree in Finance Management and Business Administration.

CATEGORY 2: NON IUM APPLICANTS
Relevant undergraduate degree and/or equivalent at NQF level 7 or 8 and/or determined by the IUM Senate.

QUALIFICATION DURATION:
Minimum: 1 Year - Maximum: 2 Years.
Full-time/Part-time Mode

MASTER OF BUSINESS ADMINISTRATION (MANAGEMENT) (NQF LEVEL 9)
MASTER OF BUSINESS ADMINISTRATION (FINANCE) (NQF LEVEL 9)

ADMISSION/ENTRY REQUIREMENTS:
• To be registered for the Masters programs candidate must have any Bachelor’s degree at level 8 or equivalent qualifications
• OR any Bachelor degree at Level 7 with 3 years relevant working experience.

QUALIFICATION DURATION:
Minimum: 2 Years - Maximum: 4 Years.
Full-time/Part-time Mode

DOCTOR OF PHILOSOPHY (PHD) DEGREE IN BUSINESS ADMINISTRATION ((NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:
• A Master’s Degree in Business Administration/management registered at NQF Level 9.
• Any qualification at NQF Level 8 in a related discipline plus 8 years of work experience and 5 publications in a peer-reviewed papers.

QUALIFICATION DURATION:
Minimum: 3 Years - Maximum: 6 Years.
Full-time/Part-time Mode
The faculty of Education offers the following qualifications:

**DIPLOMAS**

**DIPLOMA IN EDUCATION (PRE AND JUNIOR PRIMARY) (NQF LEVEL 7)**

ADMISSION /ENTRY REQUIREMENTS:

- NSSCO/H or equivalent with a minimum of 23 points in the best five subjects (including a minimum D symbol English and any Namibian Language) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 6 or equivalent
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 3 Years - Maximum: 5 Years.
Full time/Part time

**DEGREES**

**BACHELOR OF EDUCATION HONOURS (PRE AND JUNIOR PRIMARY) (NQF LEVEL 8)**
**BACHELOR OF EDUCATION HONOURS (SENIOR PRIMARY) (NQF LEVEL 8)**
**BACHELOR OF EDUCATION HONOURS (SECONDARY EDUCATION) (NQF LEVEL 8)**

ADMISSION /ENTRY REQUIREMENTS:

- NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 6 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

Other requirements:

- Student must have obtained a Minimum of a D symbol in the subjects/related subjects they intend to specialise in (this is applicable for Bachelor of Education Senior Primary Honours and Bachelor of Education Secondary Honours). Except English, Mathematics and any Namibian Language, the students must obtain a minimum of a C symbol to specialise in these subjects.
- **For NSSAS holders:** Students will be exempted from NQF level 4 modules which are related to their previous field of studies with “A” to “D” symbol, access to the curriculum.
QUALIFICATION DURATION:
Minimum: 4 Years - Maximum: 6 Years.
Fulltime/Part-time Mode

BACHELOR IN EDUCATION: EDUCATIONAL LEADERSHIP, MANAGEMENT AND POLICY EDUCATION HONOURS (NQF LEVEL 8)

ADMISSION/ENTRY REQUIREMENTS:
Candidates who already have level 7 or 6 (NQA or equivalent) qualification with experience of at least three years in education or in a related organization. A recognised qualification at NQF level 6 or equivalent.

QUALIFICATION DURATION:
Minimum: 2 Years
Part-time

POSTGRADUATES

POSTGRADUATE DIPLOMA IN EDUCATION (NQF LEVEL 8)

ADMISSION/ENTRY REQUIREMENTS:
- A candidate must hold a minimum of a recognised Bachelor degree at NQF Level 7 or equivalent.
- The undergraduate record must demonstrate that the candidate has acquired two (2) school subjects’ content knowledge during three consecutive years of studies at the university (please see checklist for IUM Postgraduate Diploma in Education for available subject combinations at the Secondary level).
- A candidate should have a research methodology background

QUALIFICATION DURATION:
Minimum: 1 Year - Maximum: 2 Years
Fulltime/Part-time

POSTGRADUATE DIPLOMA IN HIGHER EDUCATION (NQF LEVEL 8)

ADMISSION/ENTRY REQUIREMENTS:
- A candidate must hold a recognised minimum Qualification at NQF Level 7 with at least three years relevant work experience as a trainer at any institution of higher learning or any organization.

QUALIFICATION DURATION:
Minimum: 1 Year - Maximum: 2 Years.
Full time/Part time
This qualification targets professionals such as school principals, vice principals, senior teachers, subject teachers, deans, department heads, team leaders and other educational professionals in public and private sectors.

ADMISSION/ENTRY REQUIREMENTS:

- Bachelor Honours Degree in Education or an equivalent qualification at NQF Level 8 AND MUST have a minimum of three years working experience in an educational institution.
- Must have been employed in an educational institution – public or private, the Ministry of Education. Proof of employment is required.

The above are essential requirements as the instructional design of the qualification and course assessments will be integrated with the work place experience and the equivalent will be determined by the IUM Senate. This qualification grants admission to a Doctor of Philosophy, Educational Leadership, Management and Policy programme or any other related PhD qualifications or any qualification at NQF Level 10.

QUALIFICATION DURATION:
Minimum: 2 Years - Maximum: 4 Years.
Full time mode over weekends and some of the public holidays.

DOCTOR OF PHILOSOPHY (PHD) IN EDUCATION (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:

- A Master’s Degree registered at NQF Level 9 in a relevant discipline.
- Any qualification at NQF Level 8 in a related discipline plus either at least five years of work experience at a senior management or professional level plus the publication of a peer-reviewed paper(s) or other publication(s).

QUALIFICATION DURATION:
Minimum 3 years / Maximum 4 years
The Faculty of Health and Social Sciences offers the following qualifications:

DEPARTMENT OF NURSING AND MIDWIFERY

CERTIFICATES

CERTIFICATE IN PHARMACIST ASSISTANT (NQF LEVEL 5)

ADMISSION /ENTRY REQUIREMENTS:
• The qualification is aimed at NSSCO/H or equivalent and mature age learners already employed by a pharmacy and are willing to continue their education and training in the field of pharmacy.
• The content of this qualification has been developed in consultation with the Pharmaceutical Society, Pharmaceutical Council of Namibia and other pharmaceutical stakeholders to confirm that the content is appropriate and consistent with current practice.
• Upon completion of the certificate the student will be able to register as a pharmacist’s assistant with the Pharmacy Council of Namibia

QUALIFICATION DURATION:
The course is offered over a period of two years.

DEGREES

BACHELOR IN NURSING HONOURS - BNUR HONS (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
• NSSCO/H or equivalent with a minimum of 25 points in the best five subjects including Mathematics, Biology, Physics or Chemistry (Physical sciences) Maths and a minimum D symbol in English on the IUM’s evaluation scale.
• Mature age entry, provided that they:
  - Must be an enrolled Nurse
  - Have at least 3 years’ experience
  - Must have a grade NSSCO/H with 18 and above points
• Shortlisted applicants may be interviewed

QUALIFICATION DURATION:
Minimum: 4 Years - Maximum: 6 Years.
Full-time Mode
POSTGRADUATE

POSTGRADUATE DIPLOMA IN PAEDIATRIC NURSING (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:

- Student must be in possession of a Bachelor Degree in Nursing (Level 7 or 8) or a Diploma in Comprehensive Nursing and Midwifery Science (4 years) Level 7.
- Registered as a nurse and midwife with the Nursing Council of Namibia.
- Minimum of 2 years’ experience as a Registered Nurse and Midwife.
- Recognition of prior learning will be considered where applicable.

QUALIFICATION DURATION:
Minimum: 1 Year - Maximum: 2 Years.
Full-time Mode

DEPARTMENT OF HEALTH AND WELLNESS STUDIES

CERTIFICATES

CERTIFICATE IN HEALTH AND WELLNESS STUDIES (NQF LEVEL 5)

ADMISSION /ENTRY REQUIREMENTS:

- NSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 1 Year - Maximum: 2 Years
Full-time Mode

- Offered full time at the Main Campus only.
- Students can continue with a Diploma and Degree after completion of the Certificate
POSTGRADUATE
MASTERS IN HIV/AIDS MANAGEMENT (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
- To be registered for the Masters programs candidate must have A Bachelor’s degree or a postgraduate diploma in HIV/AIDS management at level 8 or equivalent qualifications.
- Relevant working experience of three years (maybe required) in an HIV/AIDS.

QUALIFICATION DURATION:
Minimum: 2 Year - Maximum: 4 Years.
Full-time/Part-time Mode

MASTER OF NURSING SCIENCE (NQF LEVEL 9) (LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
- To be registered for the Master of Nursing Science program the candidate must have Bachelor Honours Degree in Nursing.
- Recognition of prior learning will be applicable where necessary.
- Must have 2 years of working experience in nursing.

QUALIFICATION DURATION:
Minimum: 2 Year - Maximum: 4 Years.
Full-time/Part-time Mode
The faculty of Information and Communication Technology, under its three departments, offer the following qualifications:

**DEPARTMENT OF INFORMATION TECHNOLOGY (IT)**

**CERTIFICATES**

**CERTIFICATE IN BUSINESS INFORMATION SYSTEMS (NQF LEVEL 5)**

**ADMISSION /ENTRY REQUIREMENTS:**
- NSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D and Mathematics E) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 or equivalent mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

**QUALIFICATION DURATION:**
Minimum: 1 Year - Maximum: 2 Years.
Full-time/Part-time Mode

**DIPLOMAS**

**DIPLOMA IN BUSINESS INFORMATION SYSTEMS (NQF LEVEL 6)**

**ADMISSION /ENTRY REQUIREMENTS:**
- NSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- Hold an IUM Certificate in Business Information Systems or a recognised qualification at NQF level 5 or equivalent.

**QUALIFICATION DURATION:**
Minimum: 2 Years - Maximum: 4 Years.
Full-time/Part-time Mode
DEGREES

BACHELOR OF SCIENCE IN BUSINESS INFORMATION SYSTEMS (NQF LEVEL 7)
BACHELOR OF SCIENCE IN BUSINESS INFORMATION SYSTEMS HONOURS (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:

BACHELORS
- NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D and Mathematics D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 6 or equivalent mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

HONOURS
- To be registered for this qualification, candidates must at least have a Bachelor degree in Business Information Systems Level 7 or equivalent.

QUALIFICATION DURATION:

BACHELOR DEGREE
Minimum: 3 Years - Maximum: 5 Years
Full-time/Part-time Mode

BACHELOR HONOURS DEGREE
Minimum: 1 Year - Maximum: 2 Years.
Full-time/Part-time Mode

DEPARTMENT OF SOFTWARE DEVELOPMENT (SD)

DEGREES

BACHELOR OF SCIENCE IN SOFTWARE DEVELOPMENT (NQF LEVEL 7)
BACHELOR OF SCIENCE IN SOFTWARE DEVELOPMENT HONOURS (NQF LEVEL 8)

BACHELORS
ADMISSION /ENTRY REQUIREMENTS:
- NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D and Mathematics D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 6 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate
HONOURS
• To be registered for this qualification, candidates must at least have a Bachelor degree in Software Development Level 7 or equivalent.

BACHELOR DEGREES
QUALIFICATION DURATION:
Minimum: 3 Years - Maximum: 5 Years.
Full-time/Part-time Mode

BACHELORS HONOURS DEGREE
Minimum: 1 Year - Maximum: 2 Years.
Full-time/Part-time Mode

DEPARTMENT OF ELECTRONICS AND COMMUNICATION (E & C)

DEGREES

BACHELOR OF SCIENCE IN ELECTRONICS ENGINEERING HONOURS (NQF LEVEL 8)

(Specialization: Telecommunication, Instrumentation, Control System, Computer Engineering, Electrical)

ADMISSION /ENTRY REQUIREMENTS:
• NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (with a minimum of D grade in English, a D grade in Mathematics, and a D grade in any three other subjects (should include Physics, Chemistry and/or Technical Drawing) on the IUM’s evaluation scale.
• A recognised qualification at NQF level 6 or equivalent mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 4 Years - Maximum: 6 Years
Full-time/Part-time mode
POSTGRADUATE

MASTER OF SCIENCE IN INFORMATION TECHNOLOGY (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
• Must have a Bachelor Honours Degree in Information Technology (NQA level 8) or an equivalent;
  or
• Bachelor of Technology or Bachelor Degree in Information or an equivalent
• Applicants with BTECH or Bachelor of Technology or Bachelor Degree in Information or an equivalent must have a minimum of two years of working experience in an Information Technology sector (Proof of employment is required).

QUALIFICATION DURATION:
Minimum: 2 Year - Maximum: 4 Years.
Full-time/Part-time Mode

DOCTOR OF PHILOSOPHY IN INFORMATION AND COMMUNICATION TECHNOLOGY (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:
• A Master’s Degree registered at NQF Level 9 in a relevant discipline or
• Any qualification at NQF Level 8 in a related discipline plus either at least five years of work experience at a senior management or professional level plus the publication of a peer-reviewed paper(s) or other publication(s).

QUALIFICATION DURATION:
Minimum: 3 Years - Maximum: 6 Years.
Full-time/Part-time Mode
The faculty of Strategic Management and Leadership (SML) offers the following qualifications:

**CERTIFICATES**

**CERTIFICATE IN HUMAN RESOURCES MANAGEMENT (NQF LEVEL 5)**
**CERTIFICATE IN MARKETING MANAGEMENT (NQF LEVEL 5)**

**ADMISSION /ENTRY REQUIREMENTS:**
- NSSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 or equivalent
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

**QUALIFICATION DURATION:**
Minimum: 1 Year - Maximum: 2 Years
Full-time/Part-time Mode

**DIPLOMAS**

**DIPLOMA IN HUMAN RESOURCES MANAGEMENT (NQF LEVEL 6)**
**DIPLOMA IN MARKETING MANAGEMENT (NQF LEVEL 6)**

**ADMISSION /ENTRY REQUIREMENTS:**
- NSSSCO/H or equivalent with a minimum of 20 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
- A recognised qualification at NQF level 5 or equivalent.
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

**QUALIFICATION DURATION:**
Minimum: 2 Years; Maximum: 4 Years
Full-time/Part-time Mode
DEGREES

BACHELOR IN HUMAN RESOURCE MANAGEMENT (NQF LEVEL 7)
BACHELOR OF MARKETING MANAGEMENT (NQF LEVEL 7)
BACHELOR IN HUMAN RESOURCE MANAGEMENT HONS (NQF LEVEL 8)
BACHELORS OF MARKETING MANAGEMENT HONS (NQF LEVEL 8)
POST GRADUATE DIPLOMA IN PUBLIC POLICY MANAGEMENT (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
BACHELORS
• NSSCO/H or equivalent with a minimum of 25 points in the best five subjects (including English minimum D) on the IUM’s evaluation scale.
• A recognised qualification at NQF level 6 or equivalent.
• Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

HONOURS OR POST GRADUATE DIPLOMA
• To be registered for this qualification, candidates must at least have a Bachelor degree at NQF Level 7 or equivalent.

QUALIFICATION DURATION:
BACHELOR DEGREES
Full-time/Part-time Mode
Minimum: 3 Years - Maximum: 4 Years

BACHELORS HONOURS DEGREE
Full-time/Part-time Mode
Minimum: 1 Year - Maximum: 2 Years

POST GRADUATE DIPLOMA IN PUBLIC POLICY AND MANAGEMENT
Full-time/Part-time Mode
Minimum: 1 Year - Maximum: 2 Years.

POSTGRADUATES

MASTER OF BUSINESS ADMINISTRATION (MARKETING) (NQF LEVEL 9)
MASTER OF BUSINESS ADMINISTRATION (HUMAN RESOURCES) (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
• To be registered for the Masters programs candidate must have A Bachelor’s Honours degree
in Business Administration at level 8 or equivalent qualifications.
• Relevant working experience may be required.

QUALIFICATION DURATION:
Minimum: 2 Year - Maximum: 4 Years.
The MBA programme will be offered on a part-time basis.

MASTER IN INTERNATIONAL RELATIONS, DIPLOMACY AND MANAGEMENT (NQF LEVEL 9)
MASTER IN PUBLIC POLICY AND MANAGEMENT (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS
• To be registered for the Masters programs in International Relations, Diplomacy and Management (NQF Level 9) candidate must have a level 8 qualification in any field of study.
• Relevant working experience maybe required.
• To be registered for the Master in Public Policy & Management candidate must have A Bachelors Honours degree in Public Policy and Management at level 8 or Post Graduate Diploma in Public Policy & Management (NQF Level 8) or equivalent qualifications.
• Relevant working experience in the field Public Policy and Management (may be required).

QUALIFICATION DURATION:
Minimum: 2 Year - Maximum: 4 Years.
Full time mode
The faculty of Tourism, Hospitality and Events Management offers the following qualifications:

**CERTIFICATES**

**CERTIFICATE IN TOURISM, HOSPITALITY AND EVENTS MANAGEMENT (NQF LEVEL 5)**

**ADMISSION /ENTRY REQUIREMENTS:**
- NSSCO/H or equivalent (including English Language minimum D symbol) with 20-24 points in the best five subjects on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 or equivalent
- Mature age entry, provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ related experience in the field of tourism, hospitality or events
  - Must have a passed grade 10 Certificate

**QUALIFICATION DURATION:**
Minimum: 2 Years - Maximum: 3 Years
Full-time/Part-time Mode

**DIPLOMAS**

**DIPLOMA IN TOURISM, HOSPITALITY AND EVENTS MANAGEMENT (NQF LEVEL 6)**

**ADMISSION /ENTRY REQUIREMENTS:**
- A Certificate qualification in the same field at NQF Level 5 from the IUM or any equivalent qualification at NQF Level 5 from an accredited and recognised institution.

**QUALIFICATION DURATION:**
Minimum: 2 Years - Maximum: 4 Years
Full-time/Part-time Mode

**DEGREES**

**BACHELOR OF TOURISM, HOSPITALITY AND EVENTS MANAGEMENT (NQF LEVEL 7)**
**BACHELOR OF TOURISM, HOSPITALITY AND EVENTS MANAGEMENT HONOURS (NQF LEVEL 8)**
ADMISSION /ENTRY REQUIREMENTS:

BACHELOR DEGREE

- NSSCO/H or equivalent with 25 Points minimum in best five subjects (including English Language minimum D symbol) on the IUM’s evaluation scale.
- A Diploma qualification in Tourism, Hospitality & Events Management from the IUM at NQF level 6 or any equivalent qualification at NQF Level 6 from an accredited and recognised institution.

HONOURS DEGREE

- To be registered for this qualification, candidates must at least have an IUM Bachelor degree in Tourism, Hospitality and Events Management at NQF Level 7 or equivalent qualification at NQF Level 7 from an accredited and recognised institution.

QUALIFICATION DURATION:

BACHELOR DEGREE
Minimum: 3 Years - Maximum: 4 Years
Full-time/Part-time Mode

BACHELOR HONOURS DEGREE
Minimum: 1 Year - Maximum: 2 Years.
Full-time/Part-time Mode

POSTGRADUATE

POSTGRADUATE DIPLOMA IN EVENTS MANAGEMENT (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:

- A recognized Bachelor degree at NQF Level 7 in any discipline or an equivalent qualification with a minimum of one (1) year work experience in the appropriate field.

QUALIFICATION DURATION:
Distance Mode - Minimum: 2 Years - Maximum: 3 Years.
Fulltime/Part-time mode - Minimum: 1 Year - Maximum: 2 Years.

MASTER OF SCIENCE IN TOURISM AND HOSPITALITY MANAGEMENT (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
To be registered for the Master of Science in Tourism and Hospitality Management, the candidate must have:
- A Bachelor Honours Degree in Tourism, Hospitality & Events Management from the IUM or an equivalent qualification at NQF Level 8 or
- A tourism related qualification at NQF Level 7 with relevant working experience in the field of Tourism and Hospitality is required
- All prospective students to the qualifications shall be approved by the International University of Management IUM Post Graduate Studies Committee, a committee of SENATE.

QUALIFICATION DURATION:
Minimum: 2 Years - Maximum: 4 Years.
Part-time Mode

DOCTOR OF PHILOSOPHY IN TOURISM AND HOSPITALITY (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:
- A Master’s Degree registered at NQF Level 9 in a relevant discipline or
- Any qualification at NQF Level 8 in a related discipline plus either at least five years of work experience at a senior management or professional level plus the publication of peer-reviewed paper(s) or other publication(s).

QUALIFICATION DURATION:
Minimum: 3 Years - Maximum: 5 Years.
Full-time/Part-time Mode
STAND ALONE QUALIFICATIONS

CERTIFICATE AND DIPLOMA LEVELS

- CERTIFICATE IN BUSINESS ADMINISTRATION (NQF LEVEL 5)
- CERTIFICATE IN FINANCE MANAGEMENT (NQF LEVEL 5)
- CERTIFICATE IN HUMAN RESOURCES MANAGEMENT (NQF LEVEL 5)
- CERTIFICATE IN MARKETING MANAGEMENT (NQF LEVEL 5)
- CERTIFICATE IN BUSINESS INFORMATION SYSTEMS (NQF LEVEL 5)
- CERTIFICATE IN HEALTH AND WELLNESS STUDIES (NQF LEVEL 5)
- CERTIFICATE IN PHARMACIST ASSISTANT (NQF LEVEL 5)
- CERTIFICATE IN TOURISM, HOSPITALITY & EVENTS MANAGEMENT (NQF LEVEL 5)
UNDERGRADUATES

CERTIFICATE IN SUSTAINABLE OCEAN AND AQUACULTURE MANAGEMENT (NQF LEVEL 5)

ADMISSION / ENTRY REQUIREMENTS:
- NSSCO or NSSCAS with a minimum of 20 points in five (5) best subjects, with D in English or equivalent.
- Students may also enter through mature age provided that they:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ relevant experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 1 Year, Maximum: 2 Years

DIPLOMA IN SUSTAINABLE OCEAN AND AQUACULTURE MANAGEMENT (NQF LEVEL 6)

ADMISSION / ENTRY REQUIREMENTS
- Certificate in Sustainable Ocean and Aquaculture Management NQF Level 5 or equivalent;
- Certificate in Water Resources Management NQF Level 5 or equivalent;

QUALIFICATION DURATION
Minimum: 2 Year, Maximum: 3 Years
BACHELOR OF SUSTAINABLE OCEAN AND AQUACULTURE MANAGEMENT HONOURS (NQF LEVEL 8)
BACHELOR OF WATER MANAGEMENT FOR DEVELOPMENT HONOURS (NQF LEVEL 8)
BACHELOR OF ENVIRONMENTAL MANAGEMENT AND SUSTAINABLE DEVELOPMENT HONOURS (NQF LEVEL 8)
BACHELOR OF CLIMATE CHANGE MITIGATION AND ADAPTATION HONOURS (NQF LEVEL 8)
BACHELOR OF CONSERVATION AGRICULTURE MANAGEMENT HONOURS (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
• Namibia Secondary School Certificate (NSSC) with a minimum of 25 points in five (5) best subjects, with minimum of D in English or equivalent.
• Students may also enter through mature age provided that:
  - Are 25 years old or over in the year in which admission is sought
  - Have at least 3 years’ experience
  - Must have a passed grade 10 Certificate

QUALIFICATION DURATION:
Minimum: 4 Years, Maximum: 6 Years

POSTGRADUATES

POSTGRADUATE DIPLOMA IN ENVIRONMENTAL STUDIES (NQF LEVEL 8)

ADMISSION/ENTRY REQUIREMENTS
• Bachelor Degree registered at NQF Level 7 in a relevant discipline related to environment or equivalent

QUALIFICATION DURATION
Minimum: 1 Year, Maximum: 2 Years

MASTER OF SCIENCE IN CLIMATE CHANGE MITIGATION AND ADAPTATION (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
• Bachelor Degree registered at NQF Level 8 in a relevant discipline or equivalent Any qualification at NQF Level 8 in Climate Change Mitigation and Adaptation or related field or an equivalent qualification.

QUALIFICATION DURATION:
Minimum: 2 Years, Maximum: 4 Years
MASTER OF SCIENCE IN INTEGRATED ENVIRONMENTAL MANAGEMENT AND SUSTAINABLE DEVELOPMENT (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
- Bachelor Degree registered at NQF Level 8 in a relevant discipline or, equivalent Any qualification at NQF Level 8 in Environmental Management and
- Sustainable Development or related field or an equivalent qualification.

QUALIFICATION DURATION:
Minimum: 2 Years, Maximum: 4 Years

MASTER OF SCIENCE IN CONSERVATION AGRICULTURAL MANAGEMENT (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
- Bachelor Degree registered at NQF Level 8 in a relevant discipline or equivalent
- Any qualification at NQF Level 8 in Agriculture, or a BSc degree + relevant postgraduate qualification.

QUALIFICATION DURATION:
Minimum: 2 Years, Maximum: 4 Years

MASTER OF SCIENCE IN WATER, SANITATION AND HEALTH ENGINEERING (NQF LEVEL 9)

ADMISSION /ENTRY REQUIREMENTS:
- Bachelor Degree registered at NQF Level 8 in a relevant discipline or equivalent
- Any qualification at NQF Level 8 in Water Resources Management, or a BSc degree + relevant postgraduate qualification.

QUALIFICATION DURATION:
Minimum: 2 Years, Maximum: 4 Years

MASTER OF BUSINESS ADMINISTRATION IN INTEGRATED NATURAL RESOURCES MANAGEMENT (NQF LEVEL 9)

SPECIALIZATIONS
1. Water Sustainability, Development and Technology,
2. Resources Mobilization and Economics
3. Rural and Urban Development
4. Rural and Urban Water Management and Sanitation
5. Fresh Water, Basins and Catchments Management
ADMISSION /ENTRY REQUIREMENTS:

- Bachelor Degree registered at NQF Level 8 in a relevant discipline or equivalent
- Any qualification at NQF Level 8 in Natural Resources, or a BSc degree + relevant postgraduate qualification.

QUALIFICATION DURATION:
Minimum: 2 Years, Maximum: 4 Years

DOCTOR OF PHILOSOPHY (PHD) IN NATURAL SCIENCE (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:

- Master Degree registered at NQF Level 9 in a relevant discipline or equivalent
- Any qualification at NQF Level 9 in a related discipline that fulfill the requirements for admission to the degree of Doctor of Philosophy in Natural Science.

QUALIFICATION DURATION:
Minimum: 3 Years Maximum: 6 Years

DOCTOR OF PHILOSOPHY (PHD) IN INTEGRATED NATURAL RESOURCES MANAGEMENT (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:

- Master Degree registered at NQF Level 9 in a relevant discipline or equivalent
- Any qualification at NQF Level 9 in various fields of Natural Resources Management and related fields, and who fulfill the requirements for admission to the degree of Doctor of Philosophy in Integrated Natural Resources Management.

QUALIFICATION DURATION:
Minimum: 3 Years Maximum: 6 Years

DOCTOR OF PHILOSOPHY (PHD) IN SUSTAINABLE DEVELOPMENT (NQF LEVEL 10)
(can major in Sustainable Communities and Inclusive Development)

ADMISSION /ENTRY REQUIREMENTS:

- Master Degree registered at NQF Level 9 in a relevant discipline or equivalent
- Any qualification at NQF Level 9 in sustainable development or relevant sustainability degree, or a Master degree + relevant postgraduate qualification in any of the major disciplines related to sustainable development.

QUALIFICATION DURATION:
Minimum: 3 Years Maximum: 6 Years
DOCTOR OF PHILOSOPHY IN SUSTAINABLE OCEAN AND AQUACULTURE MANAGEMENT (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:
• Master Degree registered at NQF Level 9 in a relevant discipline or equivalent
• Any qualification at NQF Level 9 in various fields of Environment or Natural Resources Management and related fields, and who fulfill the requirements for admission to the degree of Doctor of Sustainable Ocean and Aquaculture Management.

QUALIFICATION DURATION:
Minimum: 3 Years Maximum: 6 Years

DOCTOR OF PHILOSOPHY IN SUSTAINABLE WATER RESOURCES MANAGEMENT (NQF LEVEL 10)

ADMISSION /ENTRY REQUIREMENTS:
• Master Degree registered at NQF Level 9 in a relevant discipline or equivalent
• Any qualification at NQF Level 9 in various fields of Water Resources Management or Natural Resources Management and related fields, and who fulfill the requirements for admission to the degree of Doctor of Sustainable Water Resources Management.

QUALIFICATION DURATION:
Minimum: 3 Years Maximum: 6 Years

APPLICATION
• Application forms are available at all IUM Campuses as well as on the IUM website: www.ium.edu.na
• Inquiries: Mr. Sioni Iikela: 0614336000 | s.iikela@ium.edu.na
IUM CENTRE FOR DISTANCE AND e-LEARNING (IUM-CDeL)

IUM launched its Distance and Open Learning programme several years ago and hence giving opportunity to persons who, for various reasons, could not access full-time or part-time university programmes opportunity to enrol in all the programmes the university offered on full-time and part-time modes at all levels: Certificate to Bachelor Honours degree levels.

Starting in 2022, the IUM-CDeL will run six (6) certificate programmes, Four (4) Bachelor Honours programmes, two (2) postgraduate Diploma programmes, one (1) Masters programme and a number of short courses (depending on the market demand and Institutional trends). The specific programmes to run in 2022 include:

SHORT COURSES

CERTIFICATE IN COMPUTER STUDIES
CERTIFICATE IN SECRETARIAL AND OFFICE ADMINISTRATION
MANAGEMENT AND LEADERSHIP COURSE

ADMISSION /ENTRY REQUIREMENTS:

- Grade 10 Certificate or More
- Mature entry is also encouraged.

QUALIFICATION DURATION:

6 Months

CERTIFICATES

CERTIFICATE OF BUSINESS ADMINISTRATION (NQF LEVEL 5)
CERTIFICATE IN FINANCE MANAGEMENT (NQF LEVEL 5)
CERTIFICATE IN HUMAN RESOURCE MANAGEMENT (NQF LEVEL 5)
CERTIFICATE IN MARKETING MANAGEMENT (NQF LEVEL 5)
CERTIFICATE IN BUSINESS INFORMATION SYSTEM (NQF LEVEL 5)
CERTIFICATE IN TOURISM, HOSPITALITY AND EVENTS MANAGEMENT (NQF LEVEL 5)

ADMISSION /ENTRY REQUIREMENTS:

- Namibia Senior Secondary Certificate (NSSC) and/or O Level or equivalent qualification(s), provided that the candidate has passed five subjects (including Englishminimum D) normally in not more than three examination sittings with a minimum of 20 points on the IUM’s evaluation scale.
- A recognised qualification at NQF level 4 Or
- Mature Age Entry as stipulated in GR 4.1.1

QUALIFICATION DURATION:

Minimum: 1Year and a Maximum: 2 Years.
BACHELOR HONOURS

BACHELOR IN TOURISM, HOSPITALITY AND EVENTS MANAGEMENT HONOURS (NQF LEVEL 8)
BACHELOR IN EDUCATION: EDUCATIONAL LEADERSHIP, MANAGEMENT AND POLICY HONOURS (NQF LEVEL 8)
BACHELOR OF SCIENCE IN BUSINESS INFORMATION SYSTEMS HONOURS (NQF LEVEL 8)
BACHELOR OF SCIENCE IN SOFTWARE DEVELOPMENT HONOURS (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
- To be admitted to this programme, candidates must already have NQA level 6 or 7 or equivalent qualifications with experience of at least three years in education or in a related organization as determined by Senate.
- The equivalent of any of the above as determined by University Senate.

QUALIFICATION DURATION:
- Distance and Online Mode - Minimum: 2 Years; Maximum: 4 Years.

POSTGRADUATES

POSTGRADUATE DIPLOMA IN EDUCATION (NQF LEVEL 8)
POSTGRADUATE DIPLOMA IN HIGHER EDUCATION (NQF LEVEL 8)

ADMISSION /ENTRY REQUIREMENTS:
- A candidate must hold a minimum of a recognised Bachelor degree at NQF Level 7 or equivalent.
- The undergraduate record must demonstrate that the candidate acquired the content knowledge of two (2) school subjects during three consecutive years of studies at the university (please see checklist for subject combinations below).
- Academic record for the Bachelor level NQF 7 must contain a component of research methodology

QUALIFICATION DURATION:
- Online and distance mode - Minimum: 1 Year; Maximum: 2 Years.
- The qualification comprises two (2) semesters per academic year. Semester 1 runs from January to June. Semester 2 runs from July to December.
ADMISSION /ENTRY REQUIREMENTS:

- Bachelor Honours Degree in Education or an equivalent qualification at NQF Level 8 and must have a minimum of three years working experience in an educational institution.
- Must have been employed in an educational institution – public or private. Proof of employment is required.

QUALIFICATION DURATION:

- Online and distance mode - Minimum: 2 Years; Maximum: 4 Years.
- The qualification comprises four (4) semesters i.e. two (2) semesters per academic year. Semester 1 runs from January to June. Semester 2 runs from July to December.
ADMISSION /ENTRY REQUIREMENTS:

• To be admitted to Master of Business Administration (NQF Level 9, a candidate must have at least successfully completed an undergraduate degree (NQF level 7/8)

• Doctor of Philosophy (PhD) Degree in Business Administration (NQF Level 10) a candidate must have Master's Degree registered at NQF Level 9 in a relevant discipline.

  OR

• Any qualification at NQF Level 8 in a related discipline plus either at least five years of work experience at a senior management or professional level plus the publication of a peer-reviewed paper(s) or other publication(s).

Detailed Programme Specific Admission Requirements are in the GSB Prospectus available on the website.

(visit IUM website www.ium.edu.na)

PROGRAMS OFFERED

MASTERS (NQF LEVEL 9)

• MASTER OF BUSINESS ADMINISTRATION (MBA): FINANCE
• MASTER OF BUSINESS ADMINISTRATION (MBA): MANAGEMENT
• MASTER OF BUSINESS ADMINISTRATION (MBA): MARKETING
• MASTER OF BUSINESS ADMINISTRATION (MBA): HUMAN RESOURCES
• MBA (INTEGRATED NATURAL RESOURCES MANAGEMENT)

PHDS (NQF LEVEL 10)

• DOCTOR OF PHILOSOPHY (PHD) DEGREE IN BUSINESS ADMINISTRATION (NQF LEVEL 10)

DURATION OF STUDY

FOR MASTERS (FULL TIME): MINIMUM: 2 YEARS, MAXIMUM: 4 YEARS.
FOR MASTERS (PART TIME): MINIMUM: 3 YEARS, MAXIMUM: 5 YEARS.
FOR PHD : MINIMUM: 3 YEARS, MAXIMUM: 6 YEARS.
Detailed Admission Requirements are in the CIIP Brochure available on the website.

(visit IUM website www.ium.edu.na)

- Certificate: Secretarial and Office Administration
- Diploma: Office Administration
- Certificate: Bookkeeping
- MDP: Management Development Programme
- Computer Studies: Fundamentals of Databases
- Computer Studies: Advanced Data base design
- Computer Studies: Web development
- Computer Studies: PC Maintenance
- Entrepreneurial Studies: Foundational Entrepreneurship
- Entrepreneurial Studies: Advanced Entrepreneurship
- Preparatory Course
- English Language Upgrade Course
- Foreign/Second Language Courses: French; German; English – Foreign/Second Language
- Professional Development and Soft Skill Workshops
The Health & Wellness and Business Administration IUM Students visit to the Windhoek Correctional Facilities
The International University of Management

@IUM_Namibia

contact us

Main Campus
Dorado Park Ext 1
T: 061 433 6000
E: ium@ium.edu.na

Windhoek City Branch
T: 061 245 150
E: ium@ium.edu.na

IUM Ongwediva Centre of Excellence for Education
T: 065 230 145
E: adm.ong@ium.edu.na

Coastal Campus
T: 064 206 647
E: adm.wbay@ium.edu.na

Nkurenkuru Campus
T: 066 264 957
E: adm.nku@ium.edu.na

A NAMIBIAN UNIVERSITY DEDICATED TO ITS PEOPLE’S FUTURE