



This transition winter school is to assist students studying for International University of Management qualifications affected by the curriculum changes and who have one or more outstanding courses/subjects from pre-curriculum review qualifications. It will allow them a final opportunity to complete qualifications or years of programmes that are no longer available.

WHO MUST ATTEND? - The Transition Winter School is for all students with outstanding subjects at degree years one to degree year 3, Certificate, Higher Certificate and Higher Diploma in the “old” stand alone and degree qualifications in

- Business Administration
- Business Information Systems
- Finance Management
- HIV/AIDS Management
- Human Resource Development and Management
- Marketing Management
- Travel, Tourism and Hospitality Management

WHY? - The Transition Winter School is the last opportunity students will have to successfully complete subjects of the old curriculum. Passing these subjects is essential, as without them students will not be able to obtain their Certificate, Higher Certificate and Higher Diploma which are no longer offered. If they have any subject outstanding from a year of study under the old curriculum (degree or stand alone) it will affect their ability to graduate in the future.

WHAT IS INVOLVED? – **25 June – 6 July** the Winter School will offer a half day revision session for each subject to cover key points and answer any queries and a last opportunity to sit a final exam in that subject (the timetable will be posted on the website. The revision session alone is not enough to prepare students for the exams which will follow. Students must be revising for the examination themselves to make sure they are ready.

REGISTRATION – Students must register for the transition winter school by **15 June 2018**. There will be no extension to this deadline. Register by emailing the completed registration form to winterschool@ium.edu.na or handing it in at a University campus. Evidence of payment of an administration fee of N\$ 500.00 per subject must also be attached. Payments can be made at any campus or paid into Bank Windhoek, Kudu Branch, Beneficiary Name: IUM Book-Fund, Branch Code 482172, Bank Account No 3000338051, Reference WS and your student Number. Students will not be able to attend class or sit the examination unless they have registered and paid the fee.

FINAL EXAMINATIONS - Students attending the winter school will be able to sit an examination between **9-21 July 2018** (timetable will be on website when available). The University’s normal examination regulations, as published in the annual prospectus and Examination Guidelines, will apply except:

- No qualifying Continuous Assessment Mark is required.
- The pass mark is 50% as normal but for Winter School attendees there will be no opportunity to sit supplementary exams, or to delay or postpone the exam. For Transition Winter School Students they must achieve 50% in the Winter School exams to pass.

Note: the University cannot be held responsible if a student finds a clash in the Winter School timetable or examination timetable for different subjects.

This will be a final opportunity to complete outstanding subjects from the pre-curriculum review qualifications and secure your future ability to graduate. Do not be caught out – register now.



IUM

GLOBAL HUB FOR MANAGEMENT SCIENCE
AND INFORMATION TECHNOLOGY

STUDENT NUMBER:

REGISTRATION FOR TRANSITION WINTER SCHOOL 2018

- Complete in clear BLOCK LETTERS (or with an X where applicable) and in BLACK ink
- Incomplete applications cannot be accepted and copies cannot be returned to applicants.

Title:	Mr		Ms		Other (specify)														
Write your names below as they appear on your national identification document / passport.																			
Surname																			
First Names																			
Date of Birth	d	d	m	m	y	y	y	y	Namibian ID /Passport No.										

In 2017 I have been							
Registered at IUM		Taking a break from studies at IUM		Registered at IOL		Taking a break from studies at IOL	

The course(s)/subject(s) I will be studying at winter school are part of			
Certificate		Business Administration	
Higher Certificate		Business Information Systems	
Higher Diploma		Finance Management	
Bachelor Honours		HIV/AIDS Management	
		Human Resource Dev. & Man.	
		Marketing Management	
		Travel, Tourism and Hospitality	

At the following campus			
Windhoek		Ongwediva	
		Nkurenkuru	
		Walvis Bay	

Subjects/Courses – For your place to be secured you must make sure these are clear and absolutely accurate.	
SUBJECT CODE	SUBJECT NAME

I hereby agree to abide by all the rules and regulations of this University, as published in the annual prospectus and those attached which specifically relate to the transition winter school and the examinations that follow. I accept any liability that may arise from contravening or breaking any of these rules. I also understand that this registration agreement is subject to my confirming my identity via a student or ID card, paying a fee of N\$500.00 per subject and being free from any debt to the University before starting the Transition Winter School.

Signed _____ on this _____ day of _____ month of the year 20_____